RESOLUTION 013-2017

ADOPTION OF A PROCUREMENT POLICY for the COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

WHEREAS, projects funded through the Community Development Block Grant (CDBG) must procure professional services by following Housing and Urban Development (HUD) federal procurement regulations, 24 CFR Part 85.36 and the New Mexico Procurement Code, NMSA 1978, Section 13-1-120; whichever is most stringent; and,

WHEREAS, Catron County has adopted its own procurement policy, Resolution 004-2014, consistent with the New Mexico Procurement Code; and,

WHEREAS, CDBG Procurement Policy requires a designated purchasing officer to be responsible for the procurement of services, supplies, equipment, or construction obtained with CDBG funds. This officer shall review all proposed procurement actions to avoid the purchase of unnecessary or duplicative items; and,

WHEREAS, CDBG Procurement Policy requires that one of three procurement procedures will be used: Small Purchases, Competitive Sealed Bids, or Competitive Sealed Qualifications-Based Proposals as outlined in the New Mexico Procurement Code; and,

WHEREAS, CDBG Procurement Policy requires the use of a consultant to assist with the administrative portion of the CDBG program whose services shall be obtained pursuant to Section 13-1-111; and,

WHEREAS, CDBG Procurement Policy requires either a professional staff, engineers, architects, surveyors, or a professional technical advisor to be appointed by the appropriate New Mexico professional society; and,

WHEREAS, CDBG Procurement Policy requires that any and all parties under contract on CDBG projects maintain an active registration on the Federal System for Award Management (SAM) that must be available for public search at all times; and,

WHEREAS, CDBG Procurement Policy provides that the County may negotiate with potential contractors and finalize agreements pursuant to approved forms of contract; and,

WHEREAS, CDBG Procurement Policy all contract amendments much be approved by Local Government Division (LGD) project manager; and,

WHEREAS, CDBG Procurement Policy requires that procurement files be maintained.

NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Catron County agrees to abide by all applicable procurement regulations required when utilizing CDBG funds.

PASSED, APPROVED, AND ADOPTED this 11th day of August, 2016 in regular session of the Catron County Commission, at Reserve, Catron County, New Mexico.
BOARD OF COUNTY COMMISSIONERS
CATRON COUNTY, NEW MEXICO

Glyn Griffin, Chairman
Anita A. Land, Member
Van J. "Bucky" Allred, Member

ATTEST:
M. Keith Ruhl, Clerk