



Mission Statement

The Catron County Clerk's Office is committed to providing courteous and efficient customer service, while maintaining superior quality in our archival and records management procedures to afford convenient access to all public records; and to promoting the success of the Constitutional process by endeavoring to conduct fair, honest and accurate elections, believing it is imperative to treat each person in a professional and respectful manner, always remembering that we serve the citizens.

Responsibilities

The **County Clerk** is an elected county official. Some of the responsibilities of the office include:

- Handling voter registration and election administration

- Acting as ex-officio clerk of the County Probate Court

- Acting as ex-officio clerk to the Catron County Board of Commissioners, creating and maintaining minutes of the board for permanent record

- Recording, filing and preserving all types of documents submitted for public and permanent record, i.e. deeds, mortgages, agreements, etc.

- Issuing Marriage Licenses and maintaining database for permanent record

